

NEW MONTHLY SPCC CERTIFICATION REQUIREMENT!

For FY2010 Credit Card charges will be broken into specific object codes and no longer lumped into 1209, 1309, 1409, 1509 and 2209 on the monthly SPCC Certification.

Specific object codes are listed below. If you have any questions please contact your Accounts Payable Technician for guidance.

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ACCOUNT # ACCOUNT DESCRIPTION

ACCOUNT #	ACCOUNT DESCRIPTION	
1200	CONTRACTUAL SERVICES	header - do not use
1211	Express Services	
1214	Postal Services	
1215	Printing Services	
1217	Telecommunication Service Non State	
1221	Organizational Memberships	
1222	Publication Subscriptions	
1224	Employee Training, Workshop, Conferences	
1226	Employee Training Consulting Svc	
1234	Medical Services	
1236	X-ray and Laboratory Services	
1241	Auditing Services	
1242	Fiscal Services	
1243	Attorney Services	
1244	Management Services	
1246	Public Information and Public Relations	
1247	Legal Services	
1248	Media Services	
1251	Custodial Services	
1252	Electrical Repair and Maintenance Svcs	
1253	Equipment Repair and Maintenance Svcs	
1254	Extermination Vector Control Svcs	
1256	Mechanical Repair and Maintenance Svcs	
1257	Plant Repair and Maintenance Svcs	
1259	Vehicle Repair and Maintenance Svcs	
1261	Architectural and Engineering Svcs	
1264	Food and Dietary Services	
1265	Laundry and Linen Services	
1267	Production Services	
1268	Skilled Services	
1271	Info Mgt Design & Dev Service VITA	
1273	Info Mgt Design & Develop Service	
1274	Computer Hardware Maintenance Svcs	
1275	Computer Software Maintenance Svcs	
1276	Computer Operating Services by VITA	
1277	Computer Operating Services (not VITA)	
1279	Computer Software Develop Services	
1281	Moving and Relocation Services	
1283	Travel, Public Carrier	
1285	Travel, Subsistence and Lodging (Must have exception on file)	

1300	SUPPLIES AND MATERIALS	header - do not use
1311	Apparel Supplies	
1312	Office Supplies	
1313	Stationery and Forms	
1333	Manufacturing Supplies	
1334	Merchandise	
1335	Packaging and Shipping Supplies	
1341	Laboratory Supplies	
1342	Medical and Dental Supplies	
1343	Field Supplies	
1352	Custodial Repair and Maintenance Materials	
1353	Electrical Repair and Maintenance Materials	
1354	Mechanical Repair and Maintenance Materials	
1362	Food and Dietary Supplies	
1363	Food Service Supplies	
1365	Personal Care Supplies	
1371	Agricultural Supplies	
1373	Computer Operating Supplies	
1374	Educational Supplies	
1377	Photographic Supplies	
1378	Recreational Supplies	
1397	Late Payment Fee Supplies and Materials	
1400	Transfer Payments	header - do not use
1413	Premiums	
1418	Incentives	
1500	Continuous Charges	header - do not use
1534	Equipment Rentals	
1535	Building Rentals	
1536	Land Rentals	
1537	Land and Building Rentals	
1542	Electrical Service Charges	
1543	Refuse Service Charges	
1544	Water and Sewer Service Charges	
2100	Property and Improvements	header - do not use
2131	Site Improvements	
2200	Equipment	header - do not use
2211	Desktop Client Computers	
2215	Network Servers	
2217	Other Computer Equipment	
2218	Computer Software Purchases	
2221	College Library Books	
2222	Educational Equipment	
2224	Reference Equipment	
2231	Electronic Equipment	
2232	Photographic Equipment	
2233	Voice and Data Transmission Equipment	
2241	Laboratory Equipment	
2254	Motor Vehicle Equipment	
2261	Office Appurtenances	
2262	Office Furniture	
2263	Office Incidentals	
2264	Office Machines	
2271	Household Equipment	
2274	Non Power Repair and Maintenance Equipment	
2281	Built In Equipment	
2282	Fixtures	